

Chemeketa Polk Center

Underage GED Program Application

16-17 Years Old

This Underage GED Program Application is for students age 16-17 years old who are registering into the Chemeketa Polk Center's GED test preparation classes, or who are wanting to take GED testing only.

To sign up for GED TEST PREPARATION CLASSES, follow the steps below:

1. Answer all items on the two-page application. Do not add a Social Security Number or Student ID. Download the two-page application, print it, fill it in, sign it, retrieve appropriate approval signatures on the Underage Approval Form, and either scan it and email it to polkcenter@chemeketa.edu, or mail it to the Chemeketa Polk Center at the mailing address shown below.
2. After form submission. In 2-5 days you will receive an email to the personal email address you noted on your application with a student I.D. number (K number) and a username. You will also receive instructions on how to set up your my.chemeketa student account.
3. Once your student account is active, call or email your contact information to Nancy Harper to set up your remote **GED Orientation** appointment (see below).

Nancy Harper: #503.316.3242 or nancy.harper@chemeketa.edu

If you need assistance with your application or with setting up your student account, feel free to contact the Polk Center at 503.623.5567 during regular office hours.

To sign up for GED TESTING ONLY: Go to <https://ged.com/> and set up an account. Then follow #1 above, but on the Underage Approval Form mark "GED test only" and send a copy of your government issued ID with your completed application to polkcenter@chemeketa.edu. You will be notified by email when your application for testing has been approved. Once approved, you may schedule GED testing at <https://ged.com/>. All GED testing is scheduled through GED.com and can be taken at any PearsonVUE Testing Center.

GED TESTING: All GED testing in Oregon is scheduled through GED.com and takes place at Pearson VUE testing centers. There are official PearsonVUE testing centers within four of Chemeketa's campuses/centers. Visit <https://ged.com/> for more information about testing.

Chemeketa Polk Center

1340 SE Holman Ave.

Dallas, OR 97338

Phone: 503.623.5567

Web: go.chemeketa.edu/polk

Email: polkcenter@chemeketa.edu



GED Underage Application - Ages 16-17

Chemeketa Polk Center
1340 SE Holman Avenue
Dallas, OR 97338
Phone: (503) 623.5567
Email: polkcenter@chemeketa.edu



You will be issued a Chemeketa student identification (ID) number (K#) to be used as your primary ID. If you provide your social security number to the college it will only be used for record keeping purposes, complying with federal and state requirements, doing research, reporting, extending crediting or collecting debts. You may be required to provide your SSN to the college for compliance with specific federal and state regulations such as applying for financial aid, loans, grant programs and tax reporting requirements. Providing your SSN means that you consent to the use of the number in the manner described. Your SSN will not be given to the general public. Please note that per OAR 559-004-0400, if you choose not to provide your SSN, you will not be denied any rights as a student.

Which term will you enroll at Chemeketa Community College? (choose one)

SSN# (optional) Summer (June) Fall (Sept.) Winter (Jan.) Spring (March) Year: 20

First Name Middle Name
 Last Name
 Former Last Name
 Mailing Address
 City State Zip
 Daytime Phone Number Cell Phone Number Date of Birth
 Email Address

Will you have lived in Oregon for the 90 days just prior to the term you begin?

No
 Yes

Ethnicity and Race: What is your ethnicity? Hispanic or Latino Not Hispanic or Latino
Select one or more races to indicate what you consider yourself to be:
 American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

Gender: Male Female

High School Name (no abbreviations please)
 City State
 Name of last college attended other than Chemeketa
 City State

Do you plan to earn a degree, certificate or diploma at Chemeketa? (choose one)

Yes, high school diploma
 No, here to take classes
 Undecided

Indicate your high school status: (choose one)

Did not complete high school External diploma program Certificate of Initial Mastery Attendance completion GED year
 Alternative high school diploma Still in high school Certificate of Advanced Mastery Proficiency exam High school graduation year

Indicate your college status prior to Chemeketa: (choose one)

Have not attended college Short-term training, private vocational school award, or other

Indicate the main reason you are here this term: (choose one)

Take classes to transfer to 4-year college Explore career or educational options Learn English Learn skill to get a job
 Take classes to finish high school or GED Improve writing, reading or math skills Improve job skills Personal enrichment Other

Chemeketa Community College releases only very limited information regarding students: enrollment status, dates of enrollment, degree or certificate, program of study, athletic statistics or honors awarded. If you do NOT want any person outside of the college, including prospective employers, to know any of these, you must file a request for Non-Disclosure of Student Information form with the Admissions office.

I certify that all statements on this application are complete and true. I also understand that if I am admitted and do not enroll for the term to which I am admitted, I will need to reapply for admission. Submitted materials will not be returned nor duplicated.

Student Signature: _____ **Date:** _____

Email completed form to polkcenter@chemeketa.edu or mail to Chemeketa Polk Center, 1340 SE Holman Ave., Dallas, OR 97338

The College is an equal opportunity/affirmative action employer and educational institution committed to an environment free of discrimination and harassment. Questions regarding sexual harassment, gender-based discrimination and sexual misconduct policies or wish to file a complaint contact the Title IX coordinator at 503-584-7323. For questions about equal employment opportunity and/or affirmative action, contact 503.399.2537. To request this publication in an alternative format, please call 503.399.5192.

GED Underage Approval Form - Ages 16-17

Chemeketa Community College
Polk Center
1340 SE Holman Avenue
Dallas, OR 97330
Phone: (503) 623.5567
Email: polkcenter@chemeketa.edu



College Policy 5110 Procedure 5111 requires that this form be completed by students planning to enroll at Chemeketa Community College who are under the age of 18 and do not have a high school diploma or GED. Completion of this form is not required for students enrolling in College Credit Now classes that are offered at local high schools.

Student

Last Name: _____ First Name: _____

Date of Birth (month/day/year): _____ Age: _____

Please indicate term in which you would like to enroll: Summer (June) Fall (Sept.) Winter (Jan.) Spring (March) Year: 20

Please indicate the program or classes in which you would like to enroll:

- | | | |
|---|--|--|
| <input type="checkbox"/> High School Partnerships (HSP) | <input type="checkbox"/> GED Options (HSP) | <input type="checkbox"/> Non-credit classes |
| <input type="checkbox"/> College Credit Courses | <input type="checkbox"/> GED preparation classes | <input type="checkbox"/> Expanded Options |
| <input type="checkbox"/> High School College Transition (HCT) | <input type="checkbox"/> GED testing only | <input type="checkbox"/> Community Education classes |

Please indicate specific course you wish to enroll: _____

Parent/Legal Guardian

Print Name: _____ Home Phone: _____

Signature: _____ Date: _____

High School or Home School Approval

Due to COVID-19, in lieu of signatures below Chemeketa will accept an email from a school counselor or administrator from their authorized district email address noting school name, telephone number, type of release (with terms if applicable) and date of release.

Referring High School/Home School: _____

Counselor/Administrator Signature: _____

Telephone: _____ Date: _____

----- DO NOT WRITE BELOW THIS LINE -----

Released from Compulsory Education - Beginning Date: _____

Exemption from Compulsory Education for GED (student is released for one year) - Beginning Date: _____

Partial Release - Date: _____ (Mo/Year) Summer (June) Fall (Sept.) Winter (Jan.) Spring (March)

Partial Release - Date: _____ (Mo/Year)

Placement Tests: Completed - Date: _____

Approved Course(s):

High School Partnerships Signature (credit and non-credit courses): _____

Community Education Signature (non-credit community education courses only): _____