

Medical Assisting Program Application Scoring Guide—Spring 2025

For Applicant Information Only

Below is the score sheet used to assess your medical assisting application. After assessment and determination of total points, the highest-ranking individuals will be offered admission to the Medical Assisting Program. We anticipate that we will offer admission to up to **30** applicants. Approximately **15** alternates could be selected from the remaining applicants. Each alternate will be ranked and assigned an alternate number based upon total points earned. **You will be notified of your status in the program by 4pm on February 18th, 2025 via your My.Chemeketa email.**

General education course	A 5 points	B 4 points	C 3 points	In Progress 2 Points
HM 120 (no substitutions)				
MTH 060 (or higher)				
PSY104 (no substitutions)				
WR090 (or higher)				
General Education Total				/20
Alternate points: 3 points will be awarded for identified alternates in applicants subsequently apply at the next opportunity. If an alternate is offered a position and chooses not to accept, they will lose both their spot on the alternate list and their three additional points				
Volunteer/Work Experience: Receive points for any combination of volunteer/ paid work experience involving direct contact with healthcare clients in a healthcare setting. Must have been completed within last 5 years (since 2018). 10–80 hrs = 1 point, 81+ hrs = 2 points				
Medical Terminology 2: Two additional points will be awarded for completion of HM 121- Medical Terminology 2 with a letter grade “C” or better. One point for HM 121 in progress.				
Professional Resume’: 3 Points				
Total Points				/30

In case of tied scores among applicants, preference will be given in the order listed below:

Step 1-Applicants who have completed HM 121 with a “C” or higher

If Step 1 fails to break a tie, then:

Step 2- Priority will be given to students with a higher GPA in HM 120.

If Step 2 fails to break a tie, then:

Step 3-Random selection will be used.

Application Checklist:

- Medical Assisting Application Form and Acknowledgement signature page**
- A copy of your High School Diploma/High School transcript/GED certificate or scores**
- A copy of your unofficial college transcripts**
- Essay Question Answers**
- Professional Resume’**
- (Optional) Volunteer/Work Experience Verification Form**